



## SMART OBJECTIVES WORKSHEET

Write down your goal in a few words. My goal is to:			
SPECIFIC  What do you want to accomplish? List at least three action steps you will take (be specific).	Step 1:	Step 2:	Step 3:
MEASURABLE  How will you know you have succeeded?	I will measure/track my goal by using the following numbers of methods (add measurement details):  I will know I have reached my goal when:		
What additional resources do yourequire for success? List the things you need to learn or the people you can talk for support to achieve yourgoal.	Things I need to learn are:  People I can ask for support:		
RELEVANT  Is this goal meaningful to you- or just something others think you should do?  Would this goal delay or preventing you from achieving a more important goal?	Things that motivates me of reaching my goal are:		
TIME-BOUND  What is the deadline for achieving this goal?	I will reach my goal by date:  Additional dates and milestones I will a	aim for:	